

	SKSVMA Charitable Trust (Regd.) Smt. Kamala & Sri Venkappa M Agadi College of Engineering & Technology Lakshmeshwar 582116 Dist: Gadag (Approved by AICTE, New Delhi & Affiliated to VTU Belagavi, ISO 9001:2015 Certified)	Institute
		IQAC
		2021-22

INTERNAL QUALITY ASSURANCE CELL (IQAC)

In pursuance of its Action Plan for performance evaluation, assessment & accreditation & quality up-gradation of institutions of higher education, NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system & work towards the realization of the goals of quality enhancement & sustenance

The goal of IQAC:

- To develop a quality system for conscious, consistent, and catalytic programmed action to improve the academic and administrative performance of the HEI.
- To promote measures for institutional functioning towards quality enhancement through the internationalization of quality culture and institutionalization of best practices.

Role of IQAC:

- IQAC is meant for planning, guiding, and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the HEIs (Higher Education Institutions).
- IQAC may channel and systematize the efforts and measures of an institution toward academic excellence.

STRATEGIES

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access to and affordability of academic programs for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.
- Research sharing and networking with other institutions in India and abroad.

FUNCTIONS

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents, and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles
- Documentation of the various programs/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including the adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

BENEFITS

IQAC will facilitate/contribute:

- Ensure a heightened level of clarity and focus in institutional functioning toward quality enhancement
- Ensure internalization of the quality culture
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
- Provide a sound basis for decision-making to improve institutional functioning
- Act as a dynamic system for quality changes in HEIs
- Build an organized methodology of documentation and internal communication

COMPOSITION

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member of the Management
5. One/two nominees from local society, Students, and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The roles/ duties of main stakeholders such as students, Alumni, Faculty, and college management are indicative in nature as given below:

I. Role of IQAC Coordinator

- Ensure the effective functioning of all the members.
- To initiate measures to ensure the growth of the institution by devising procedures and instruments.
- To submit AQAR annually and ensure that the norms of NAAC or similar regulating agencies reach different state holders speedily.
- To monitor the teaching-learning process to the fullest satisfaction of stakeholders.
- Conduct periodic audits of academic, and administrative activities for quality assessment.

II. Role of students

- Students are required to abide by the VTU norms and the institution's policies.
- Students need to regularly upgrade their skill sets and acquire competence to face professional challenges.
- Students may share their feedback to enhance the teaching-learning process and day-to-day functioning of the institution.

III. Role of Alumni

- The Alumni to help the institution in conducting value addition courses, and guest/expert lectures.
- Alumni to proactively interact with the faculty to use their good offices to facilitate the teaching-learning process, industry-institute connect and support towards setting up of incubation center and guide projects.
- Alumni to support the graduating students in placements through their contacts.

IV. Role of Faculty

- Ensure quality in the teaching process and achieve good academic results.
- Adopt new teaching pedagogies and initiate steps towards enchanting students' skill sets through various programs such as value addition/certificate courses, and soft skills.
- Faculty to be role models to the students in the institution.

V. Role of Management

- Provide support and establish infrastructure and human resources.
- Delegate powers to the principal and other state holders in improving the efficacy
- To frame policies conducive to the growth and development of students and faculty.

Periodicity of the meeting of IQAC: The IQAC committee should meet on a Quarterly basis or at least once in a semester.

IQAC COMPOSITION

Sl. No.	Name	Designation	Category
1.	Dr.Udaykumar S Hampannavar	Principal	Chairman
2.	Dr.Deevendra K	Chief Academic coordinator	Member
3.	Dr. Subhas Meti	HOD, ECE	Member
4.	Dr.Maheshwar	HOD, MECH	Member
5.	Prof.Vikram Shirol	HOD, CSE	Member
6.	Prof.Ravikumar Kodadal	HOD, ISE	Member
7.	Prof.Sanathkumar T P	Incharge TPO	Member
8.	Dr.Hayavadana	HOD Engineering Science	Member
9.	Dr.Prasannakumar	NAAC Coordinator	Member
10.	Dr.Arun Biradar former Chairman ISTE, Karnataka Section. & Professor, School of CS&E, REVA University, Bangalore	Academic Expert/ Local Society	Member
11.	Mr.Vijay Matti Managing Partner Head of Operations and Admin Stonzinc, Hubli	Alumnus	Member
12.	Er. Naveen R Karki Chartered Engineer and Approved Valuer M/S. Naveen Engineering Services Hubli	Industrialist	Member
13.	Mr.Jagadish Arali Dept of CS&E, Pre-final year	Student Representative	Member
14.	Dr.Parashuram Baraki	Professor and Vice Principal	IQAC Coordinator